

CURRICULUM VITAE

1. **NAME:** SAMUEL ADU-DUODU
2. **PROFESSION:** Economist
3. **NATIONALITY:** Ghanaian
4. **DATE OF BIRTH:** August 18, 1961
5. **ADDRESS:** West African Monetary Agency (WAMA)
11/13 ECOWAS Street,
P. M. B. 218
Freetown, Sierra Leone

Tel (Office): (232 22) 224485/6

Mobile: (232 76) 747841

Fax: (232 22) 223943

E-mail: aduduodu@yahoo.com

6. MARITAL STATUS: Married With Three Children

7. EDUCATIONAL BACKGROUND:

| Period | Programme | Institution | Qualification |
|-------------------------------------|---|--|-------------------------------------|
| Nov. 1998- Apr.2000 ¹ | Masters In Economic Policy Management Programme | University Of Ghana, Accra, Ghana | M.A (EPM) |
| Oct.1988-Jun. 1992 | Bachelor Of Commerce Programme | University Of Cape-Coast, Cape-Coast, Ghana | i). B.Com (Hons.) ii) Dip.Ed. |
| 1986-1988 | Institute of Chartered Accountants (Ghana) Intermediate Level | Institute of Accountancy Training School | ICA (Gh) -Inter |
| Sept. 1975- Jun.1982 | Secondary Education | Prempeh College, Kumasi, Ghana | GCE 'O' & 'A' Levels |

¹ Programme included a four-month period of internship from January.-April, 2000 at the United Nations Economic Commission for Africa (UNECA), Addis Ababa, Ethiopia.

8. WORK EXPERIENCE:

| Period | Name and Address of Employer | Status of Employment |
|------------------------------|---|----------------------------------|
| Dec. 1 2003 - present | West African Monetary Agency (WAMA) Freetown, Sierra Leone | On permanent employment |
| July 15 2002 - Nov. 30 2003 | West African Monetary Agency (WAMA) Freetown, Sierra Leone | On secondment from Bank of Ghana |
| Sept. 29 1983 - July 14 2002 | Bank of Ghana Accra, Ghana | On permanent employment |

8.1. EXPERIENCE AT WAMA

Period: July 15 2002 – present date
Department: Research and Operations
Position: Principal Economist
Title: Head of the Economics and Monetary Affairs Division

Duties and Responsibilities:

Planning, supervising, monitoring and coordinating the activities and programmes of the Economic and Monetary Affairs Division of the Research and Operations Department, including:

- undertaking multilateral surveillance missions to member countries to monitor macroeconomic developments, status of convergence and compliance with relevant protocols and policy decisions under the ECOWAS Monetary Cooperation Programme (EMCP);
- defining policies and programmes to accelerate the convergence process and promote harmonization of monetary, fiscal and financial policies in member States, particularly those relating to statistics, exchange rate liberalization, banking laws and supervision, current and capital account liberalization;
- ensuring the effective functioning of relevant institutions under the ECOWAS Multilateral Surveillance Mechanism in compliance with decision A/DEC.17/12/01 of the Authority of Heads of State and Government;
- participating in the organization of missions, workshops and conferences on relevant aspects of the integration programme;
- organizing sensitization seminars for relevant stakeholders on the ECOWAS Monetary Cooperation Programme;
- initiating and conducting policy-oriented studies on matters relating to the economic and monetary integration process in ECOWAS;
- supervising the collation and maintenance of a database on the economies of member States; and
- overseeing the compilation of exchange rates of ECOWAS member States,

monitoring the exchange rate performance of the various currencies and preparing periodic reports (monthly and yearly).

Achievements:

1. Led WAMA delegations to attend and host the half-yearly WAMA/ECOWAS Joint Secretariat meetings in Abuja and Freetown in March and July 2007 respectively;
2. Made a presentation to the ECOWAS Parliament in May 2007 on the activities and programmes of the West African Monetary Agency;
3. Participated in the organization of numerous WAMA statutory meetings and other bilateral/multilateral meetings involving the West African Monetary Institute (WAMI), the ECOWAS Commission and the UEMOA Commission;
4. Participated in the organization and facilitation of sensitization seminars in Freetown, Banjul and others in Cape Verde, Bamako and Conakry;
5. Led surveillance missions to Ghana and Sierra Leone and participated in other missions to Nigeria and Liberia;
6. Supervised the conduct and preparation of studies, terms of references, memoranda and other official publications, including:
 - ❖ Research papers:
 - i. Proposal For New Organizational Structure For The West African Monetary Agency: May 2007;
 - ii. The Future Role Of The West African Monetary Agency: October 2005;
 - iii. Capital And Financial Market Liberalization In ECOWAS: May 2005;
 - iv. Harmonization of Payments Systems: The West African Clearing Mechanism and the West Africa Inter-bank Payment System;
 - v. Exchange Rate Policy Harmonization In ECOWAS: May 2004;
 - vi. Harmonizing The WAMZ And ECOWAS Macroeconomic Convergence Criteria;
 - ❖ Terms Of References:
 - i. Impact Of External Shocks On The ECOWAS Monetary Integration Process: May 2007;
 - ii. Towards A Viable Currency Area In West Africa: July 2005;
 - iii. Harmonization Of Banking Laws And Regulations In ECOWAS: December 2006;
 - ❖ Memoranda:
 - i. Memorandum On The Status Of Implementation Of The ECOWAS Monetary Cooperation Programme: The ECOWAS Single Currency Project September 2007;
 - ii. Memorandum On The Status Of Implementation Of The ECOWAS Monetary Cooperation Programme: December 2005;
 - ❖ Articles:
 - i. Experiences Of African Sub-Regions In Monetary Integration: The Case Of The Economic Community Of West African States
 - ii. The ECOWAS Monetary Cooperation Programme: Progress, Challenges And Prospects

8.2. EXPERIENCE AT BANK OF GHANA:

Period of Employment: September 29, 1983 – 15th August 2003

Progression in Grade:

Manager - Jan. 2001-July 2002
Deputy manager - Jan. 1997-Dec. 2000
Assistant manager - Jan. 1995-Dec. 1996
Officer I - Jan. 1992-Dec. 1994
Officer II - Jul. 1988- Dec. 1991
Sub-officer - Jan. 1988- Jun. 1988
Senior Clerk - Jul. 1986- Dec.1987
Clerk - Sept. 1983-Jun. 1986

Departments Worked:

| Period | Department | Brief Responsibilities |
|----------------------|----------------|--|
| Sept.1983-Oct. 1998 | Internal Audit | Examining financial statements and all aspects of Bank Of Ghana's operations (systems, procedures, activities including underlying internal controls) for management information and decision-making |
| Jul. 2000- July 2002 | Research | i) Monitoring, compiling, analysing and interpreting financial data on rural banking system for management information and rural policy formulation purposes; ii) Conducting research into issues of concern and writing papers on topics assigned by management. |

9. TRAINING COURSES ATTENDED SINCE 1983:

| PERIOD | PROGRAMME | INSTITUTION |
|--------------------|---|--|
| Aug. 6-30, 1985 | Bank of Ghana Clerical Course | Bank of Ghana Staff Training School, Accra |
| Feb-1-Apr.30, 1994 | International Central Banking Course | State Bank of Pakistan, Karachi, Pakistan |
| Sept. 12-30, 1994 | Banking/Accounting& Management Orientation Course | Bank of Ghana Staff Training School, Accra |
| Jul. 10-21, 1995 | Computer Literacy | Bank of Ghana Staff Training School, Accra |
| Jul. 14-19, 1997 | SWIFT African Conference & Auditing Guidelines Course | Port Louis, Mauritius |
| Oct. 13-15, 1997 | Seminar on Macroeconomic Statistics | Bank of Ghana Staff Training School, Accra |

| PERIOD | PROGRAMME | INSTITUTION |
|----------------------|---|---|
| May 7-8, 1998 | SWIFT Auditing Guidelines Course | National Banking College, Accra |
| Apr. 2-12, 2001 | Regulation and Supervision of Non-Bank Financial Institutions (Facilitated by Crown Agents) | Bank of Ghana Staff Training School, Accra |
| Jul. 9-13, 2001 | WAIFEM: Regional Workshop on Macroeconomic Policies and Poverty Reduction | Ghana Institute of Management and Public Administration (GIMPA) Accra |
| Jul. 23-Aug. 3, 2001 | Rural Bank Attachment | Akwapim Rural Bank, Manfe, Ghana |
| Aug. 27-Sept 9, 2001 | Proficiency Workshop on French for Business, Economics and Administration (facilitated by Unified Consulting (Gh) Ltd.) | Novotel, Accra |
| Mar. 25-Apr 12, 2002 | Techniques of Economic Analysis | WAIFEM, Lagos, Nigeria |
| May 19-23, 2003 | WAIFEM: Regional Workshop on Economic Integration | National Banking College, Accra |
| Mar. 7-18, 2005 | Techniques of Economic Analysis | WAIFEM, Lagos, Nigeria |
| Nov. 5-9, 2007 | Economic Report Writing for National Coordinating Committees | WAIFEM, Lagos, Nigeria |
| July 28- Aug.8, 2008 | Financial Programming and Policies | WAIFEM, Lagos, Nigeria |

10. AWARDS:

- i) Joint World Bank/Japan Scholarship to pursue Masters Degree Programme in Economic Policy Management at the University of Ghana- November 1998-April 2000
- ii) Bank Of Ghana University Education Sponsorship-October 1988 to June 1992 & November 1998 to April 2000
- iii) Bank Of Ghana Long Service Award (15 years)-November 1998

11. SKILLS:

- i) Computer literacy in the application of windows programs (Word Excel, Access) and EViews Econometric Software Package;
- ii) Working knowledge in French Language (holder of Certificat d'Etude de Français Pratique-Deuxième Degré issued by Alliance Française (Paris) in June 1999.

12. HOBBIES:

Indoor games- chess, draft, ludu
Outdoor games-football

13. REFEREES:

- i)** Name: Alpha Diallo
Address: West African Monetary Agency (WAMA)
11/13 ECOWAS Street,
P. M. B. 218
Freetown, Sierra Leone
Tel: (232 22) 224485
e-mail: aid_diallo@yahoo.fr
- ii)** Name: John E. Buadu
Address: Chief Manager
Bank of Ghana
P. O. Box 2674
Accra, Ghana
Tel: (233 21) 666902
e-mail: jbuadu@bog.gov.gh
- iii)** Name: Nicholas Oko Sai
Address: Head, Internal Audit Department
Bank of Ghana
P. O. Box 2674
Accra, Ghana
Tel: (23321) 666720
e-mail: nosai@bog.gov.gh